

# New/Bonus/Expansion/Transition Project Application IRT Scoresheet

## 2021 HUD Continuum of Care NOFO Competition

The application materials are worth 100% of the overall score of 100 points

In addition to the scoring, community ranking priorities, cost effectiveness and prior CoC performance, if applicable, will be considered in the final ranking.

- ECHO reserves the right to ask for additional information or to revisit the application requirements and scoring after the release of the 2021 NOFO from HUD.

New Project Application: Total Score Summary	
Local Priorities Application MAXIMUM POINTS	40 points
E-SNAPS Application MAXIMUM POINTS	60 points
100 Points	

# Application Questions

MAX POINTS	SCORING SECTION:
	<b>1. E-SNAPS Application</b>
P/F	1. E-SNAPS Application Attached
P/F	2. E-SNAPS Application Completed
	<b>2. Local Funding Priorities</b>
15	1. Meets Local Funding Priorities
	<b>3. CoC Program Policies &amp; Standards</b>
P/F	1. Required Policies Checklist
5	2. Increasing Racially Diverse Partnerships
5	3. Addressing Racial and Ethnic Disparities
3	4. Severity of Barriers
7	5. Supporting Complex Barriers to Housing
5	6. Project Staffing Plan
<b>40</b>	<b>TOTAL SCORE</b>

# E-SNAPS APPLICATION

MAX POINTS	SCORING SECTION:
	<b>E-SNAPS Application</b>
	<b>2B Experience of Applicant: 15 POINTS</b>
5	1. Experience utilizing funds
5	2. Experience w/ leveraging funds
5	3. Organization & Management Structure
P/F	4. Unresolved Monitoring or Audit Findings
	<b>3B Project Description: 15 POINTS</b>
10	1. Narrative – Clarity & Consistency
5	2. Project Milestones
P/F	3. Coordinated Entry Participation
N/A	4. Specific population
N/A	5. Rapid Housing Placement
P/F	6. Housing First
P/F	7. Termination
P/F	8. Housing First
	Not Scored

<b>Service Design Expansion Project: NOT SCORED</b>	
N/A	1. Ensure all items are completed. No scoring.
<b>Supportive Services: 20 POINTS</b>	
P/F	1. Compliance w/ education services
10	2. Housing Preservation (Maintain PH)
10	3. Employment & Income Assistance
P/F	4. Supportive Service Chart: Consistency & Accuracy
P/F	5. Transportation Assistance
P/F	6. Ensure mainstream benefits are received
P/F	7. Access to SSI/SSDI
N/A	8. Staff w/ SOAR training last 24 months
	4A, 5A, 5B need to be completed but will not be scored
<b>Participants</b>	
	Not Scored
<b>BUDGET: 10 POINTS</b>	
10	1. FY21 Budget Worksheet
N/A	2. Government/Other Funding
P/F	3. Match
<b>60</b>	<b>TOTAL SCORE</b>

Application Question and Scoring Criteria		Points/Scoring Guidance
<b>Local Application Questions</b>		
<b>1. E-SNAPS Application</b>		
<b>1.1 E-SNAPS Application Attached</b>		
Copy of E-SNAPS application for the proposed project is attached in Community Force		<p><b>PASS</b> – Copy of E-SNAPS application for the proposed project is attached in Community Force</p> <p><b>PASS W/ FINDINGS</b> – Application is in e-snaps but not attached in Community Force</p> <p><b>FAIL</b> – No attachment is included in Community Force by application deadline.</p>
<b>1.2 E-SNAPS Application Complete</b>		
E-SNAPS application is complete with all required items attached.		<p><b>PASS</b> – Meets all criteria</p> <p><b>PASS W/ FINDINGS</b> – Provides description of cause and or there is some concern that the project application is not complete and needs revisions before submitting</p> <p><b>FAIL</b> – Information provided CONFIRMS that project is not eligible and/or will not be accepted by HUD due to several missing or inaccurate information in e-snaps application.</p>
<b>2. Local Funding Priorities</b>		
<b>2.1 Meets Local Funding Priorities</b>		
<p><b>Scoring Criteria</b></p> <p><b>Meets criteria:</b> Meets both criteria of the priority component types and subpopulations listed in the local funding priorities are selected. IRT review of the application material entered into E-SNAPS is consistent with response:</p> <ul style="list-style-type: none"> <li>- 3B.3: Subpopulation focus</li> <li>- Project Narrative</li> </ul> <p><b>Does not meet criteria:</b> Application does not demonstrate that the information is aligned with the Community’s Funding Priorities in the local funding priorities are selected.</p>		<p><b>15</b> – Meets criteria</p> <p><b>0</b> – Does not meet criteria</p>

### 3. CoC Policies and Standards

#### 3.1 CoC Program Expectations

**Criteria to Consider:**

- Project has completed the CoC Program Expectations document with all items indicating that HUD requirements and CoC expectations will be met and established by the time the grant agreement is signed.

**PASS** – Meets all criteria

**PASS W/ FINDINGS** – Provides description of cause and or there is some concern that the project application is not complete and needs revisions before submitting

**FAIL** – Information provided CONFIRMS that project is not eligible and/or will not be accepted by HUD due to several missing or inaccurate information in e-snaps application.

#### 3.2 Furthering Racial Equity within HRS Leadership

*Does the applicant’s organization reflect the community’s mission of diversity, equity, and inclusion by mirroring the population experiencing homelessness (of which 73.7% identify as non-white) as well as by including at least one member who identifies as non-white in both (1) the agency’s board of directors and (2) in the agency’s leadership (Meaning: managers, directors/administrators, VP’s, Executive/C-Suite)?*

**Context:**

*“The racial demographics of the homeless services workforce do not reflect the diversity of people served, particularly at the senior management level ... A strategy of growing leaders of color and building diversity in senior leadership and boards of directors is one concrete way to begin addressing such bias. While leadership by people of color does not automatically translate into equitably designed programs, it is one important strategy in the sustained work of dismantling institutional racism.” [Supporting Partnerships for Anti-Racist Communities Phase One Study Findings \(2018\)](#)*

**Attachments:**

- Official documentation showing racial/gender diversity on Board of Directors or equivalent decision-making body.
- Agency Organizational Chart including Board Members.
- Website materials.
- Documentation of the percentage of Board and Agency Leadership that identifies as non-white.

**Criteria to Consider:**

**10** – Multiple agency management personnel and multiple members of the board of directors identify as non-white, *and* the 73.7% threshold is met or exceeded.

**8** – Multiple agency management personnel and multiple members of the board of directors identify as non-white, but the 73.7% threshold is *not* met.

*(Note: If an agency has multiple people who identify as non-white in one group but not the other, the agency cannot exceed a score of 6.)*

**6** – Meets basic criteria. One person in agency management and one person on the board of directors identify as non-white.

**4** – Partially. One person in agency management identifies as non-white. (But not on the board.)

<ul style="list-style-type: none"> <li>Based on an analysis of Coordinated Entry data, 73.7% of the client population recorded in HMIS identify as non-white.</li> <li>This question is assessing the diversity, equity, and inclusion of the applicant’s leadership, based on individual personnel’s self-identification. Applicants should confirm with personnel directly and not make assumptions of staff or (i.e. based on appearances, names, etc.): <ul style="list-style-type: none"> <li>Example 1: Someone would count if they do not identify as white.</li> <li>Example 2: Someone identifies as Hispanic/Latino would count.</li> </ul> </li> </ul>	<p><b>2</b> – Partially. One person on the board of directors identifies as non-white. (But not in agency management.)</p> <p><i>(Note: appropriate attachments backing up the answer provided are required for an agency to receive any score above a zero.)</i></p> <p><b>0</b> – No, criteria are not met.</p>
<p style="text-align: center;"><b>3.3 Address Racial and Ethnic Disparities</b></p> <p><b><i>Describe how your agency demonstrates efforts and challenges to identify and reduce racial and ethnic disparities within the homeless system, service provisions and/or agency culture.</i></b></p> <p><b>Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>Clear and effective planning process, including goals, key people, collaborators and their roles.</li> <li>Timeline is mentioned as a planning/implementation tool.</li> </ul> <p><i>Additional Background Information:</i></p> <p>Strategies Recommended in SPARC (Center for Social Innovation):</p> <ol style="list-style-type: none"> <li>Train all staff working in the homeless services sector on understanding racism and the intersection of racism and homelessness, so they can target resources toward and develop/adapt programs for people of color.</li> <li>Establish professional development opportunities to identify and invest in emerging leaders of color in the homelessness sector.</li> <li>Create positions in organizations that are explicitly focused on and charged with creating equity-based responses to homelessness.</li> <li>Create greater racial and ethnic diversity on boards of directors for local and national non-profit organizations working on homelessness.</li> <li>Ensure involvement in community efforts such as SPARC and similar local and national projects designed to remediate racial inequity.</li> <li>Develop or adapt behavioral health interventions, domestic violence programs, and other supportive services for people of color experiencing homelessness.</li> </ol> <p><a href="#"><u>Supporting Partnership for Anti-Racist Communities. Phase One Study Findings</u></a></p> <p><b>Strategies Recommended by USICH:</b></p> <ol style="list-style-type: none"> <li>Use demographic data from the most recent census to map the racial profile of their community and then compare it to HMIS data</li> </ol>	<p><b>10 points</b> – Agency Clearly Demonstrates Significant efforts to identify and reduce racial and ethnic disparities among their clients; agency practices, and/or program outcomes</p> <p><b>5 points</b> – Agency demonstrates minimal efforts to identify and reduce racial and ethnic disparities among their clients, agency practices, and/or program outcomes</p> <p><b>0 points</b> – Agency demonstrates no efforts</p>

<p>to understand who is experiencing homelessness at disproportionate rates in their community</p> <ol style="list-style-type: none"> <li>2. Report on staff and board diversity compared to population experiencing homelessness and develop diversification goals</li> <li>3. Develop data-driven goals for including people of color with lived experience of homelessness into planning efforts</li> <li>4. Analyze data to determine if equitable permanent housing outcomes are being achieved and identify if there are ethnic or racial groups who are less likely to be exiting to permanent housing</li> <li>5. Interrogate person-centered data to build out an understanding of service utilization patterns and the connection between those patterns and housing placements and/or other outcomes; use these data points to inform planning and resource allocation</li> <li>6. Map the points of entry and precipitating causes of homelessness and assess whether there are significant differences among people of color</li> <li>7. Geographically map where people experiencing homelessness live, work, or spend their time to ensure that place-based investments in outreach, services, and housing opportunities are equitably reaching people of color</li> <li>8. Identify systemwide goals to drive progress toward equity and identify data points to measure progress toward those goals</li> <li>9. Regularly review data, assess impact, and refine and strengthen strategies and activities</li> </ol> <p><a href="#"><u>Emerging Strategies for Addressing Racial Inequities in Our Efforts to End Homelessness</u></a></p>	
<p style="text-align: center;"><b>3.4 Severity of Housing Barriers</b></p> <p><i>The Severity of Barrier Data, Attachment A, assesses the types of severe barriers of households enrolled in current projects by component type. Will the applicant’s program have necessary services, policies, and practices to support participants with severe barriers to housing referred to the project for enrollment to quickly attain housing and maintain housing?</i></p> <p>PH – PSH:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 100%</li> <li>• Reported Criminal History: 93%</li> <li>• No Income at Entry: 14%</li> <li>• Substance Use: 95%</li> <li>• Chronic Homelessness: 90%</li> <li>• Households Reported Additional Barriers: 100%</li> </ul> <p>PH – RRH*:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 90%</li> <li>• Reported Criminal History: 75%</li> <li>• No Income at Entry: 67%</li> </ul>	<p>3 points available if the applicant indicates the project, if awarded, will have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p> <p>0 points – the applicant indicates the project, if awarded, will <b>not</b> have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p>

<ul style="list-style-type: none"> <li>• Substance Use: 38%</li> <li>• Chronic Homelessness: 52%</li> <li>• Households Reported Additional Barriers: 99%</li> </ul> <p>TH*:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 89%</li> <li>• Reported Criminal History: 80%</li> <li>• No Income at Entry: 68%</li> <li>• Substance Use: 43%</li> <li>• Chronic Homelessness:</li> <li>• Households Reported Additional Barriers:</li> </ul> <p>Criteria for Consideration:</p> <ul style="list-style-type: none"> <li>• The Continuum of Care is charged with ensuring the most vulnerably households experiencing homelessness are connected to permanent housing supports to assist them in attaining and maintaining housing. Vulnerably household typically also have severe barriers impeding the ability to quickly gain housing and maintain housing.</li> <li>• Projects whose mean enrolled households affirmative answer on key vulnerability questions is below the community mean may indicate project policies which effect their ability to accept households with greater vulnerabilities.</li> <li>• The CE Assessment tool, the VI-SPDAT, assessed for the following criteria when determining household vulnerability during the time period which indicates severe housing barriers: <ul style="list-style-type: none"> <li>○ Reported Abuse or Trauma; Reported Criminal History; No Income at Entry; Substance Use; Chronic Homelessness: Households Reported Additional Barriers</li> </ul> </li> </ul> <p><i>*Due to VAWA Regulations and to ensure client confidentiality and to maintain household safety, projects serving only households fleeing domestic violence are excluded from this analysis and will receive full points for this question.</i></p>	
<p style="text-align: center;"><b>3.5 Supporting Complex Barriers to Housing</b></p> <p><i>Please provide a narrative of policies and practices the project and the CoC could adopt to address the severity of barriers experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing in Austin's competitive housing market.</i></p> <p>Criteria for Consideration:</p> <ol style="list-style-type: none"> <li>1. Does the applicant identify practices the project and the CoC could adopt to assist participants with severe barriers to find housing quickly and maintain housing stability?</li> <li>2. Does the applicant identify policies or practices which would enable the project and all CoC projects to enroll households with severe housing barriers?</li> <li>3. Does the applicant identify policies or practices which would enable the project and the CoC to reduce competition for available</li> </ol>	<p><b>7 – Exceeds expectations for all criteria for consideration</b></p> <p><b>5 - Adequately addresses all criteria for consideration</b></p> <p><b>3 – Adequately addresses three criteria for consideration</b></p> <p><b>2 – Adequately addresses one criteria for consideration</b></p> <p><b>0 – Does not meet Criteria</b></p>



<p>units within the CoC which would accept households with severe housing barriers?</p> <ol style="list-style-type: none"> <li>4. Does the project utilize eligible expenses to assist participants with severe housing barriers with only the project resources necessary to connect such households to available units?</li> <li>5. Does the project indicate the specific activities, services, or partnerships which will be available to all participants to address severe barriers to housing?</li> </ol>	
<p style="text-align: center;"><b>3.6 Project Staffing Plan</b></p> <p>Roles and relevant experience of working team members are clearly outlined</p> <p>Proposal includes a section that describes roles and responsibilities of working team members and outlines their recent experience. Team members could include:</p> <ul style="list-style-type: none"> <li>- Case Manager (Housing Focused)</li> <li>- Landlord Outreach Specialist</li> <li>- Employment specialist</li> <li>- Program Manager</li> <li>- Peer Support Staff</li> </ul> <p>Criteria to consider</p> <ul style="list-style-type: none"> <li>● Proposal includes a clear and detailed breakdown of roles and responsibilities of each team member;</li> <li>● Proposal indicates familiarity with onboarding and preparing staff with responsibilities needed in project type</li> <li>● proposed project team is diverse and includes a variety of relevant expertise that will benefit the proposed project</li> <li>● Proposal indicates a preference for hiring staff with similar demographics and experiences to those they intend to serve</li> <li>● applicant indicate that all direct client staff will have funds to cover HMIS utilization and reporting costs</li> <li>● Proposed team indicates a sufficient quantity of staff and diversity of staff specializations to operate a component efficiently</li> </ul>	<p><b>5 points - Exceeds Criteria</b></p> <p><b>3 points- Meets Criteria</b></p> <p><b>0 - Does not meet Criteria</b></p>

**2B. Experience of Applicant**

**1. Experience Utilizing Funds**

Describe your organization’s (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

Criteria to Consider:

- Proposal indicated the applicant, organizational leadership, organization’s Board Members, or identified subrecipients:
  - working with and addressing the target population(s) identified housing and supportive service needs;
  - developing and implementing relevant program systems, services, and/or residential property construction and rehabilitation;
  - identifying and securing matching funds from a variety of sources; and
  - managing basic organization operations including financial accounting systems.
  - Including:
    - have experience supporting households experiencing homelessness or housing instability
    - have experience operating and efficiently utilizing other federal grants
    - have experience operating other projects of the same component type
    - have experience working alongside community partners operating Continuum of Care project
- Proposal indicates the applicant has or has access to experience in creating policies, practices, and internal controls to efficiently execute the proposed component type
- Proposal indicates the applicant has identified funding to meet the Match requirement.

5 points: Exceeds Criteria

3 points: Meets Criteria

0 Points: Does not meet Criteria

**2. Experience w/ leveraging funds**

Describe the experience of the Applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds

HUD Exchange FAQ 1556

Q: What is Leverage?

A: Leverage is the non-match cash or non-match in-kind resources committed to making a CoC Program project fully operational. This includes all resources in excess of the required 25 percent match for CoC

5 points: Exceeds Criteria

3 points: Meets Criteria

0 points: Does not Meet Criteria

<p>Program funds as well as other resources that are used on costs that are ineligible in the CoC Program.</p> <p>Leverage funds may be used for any program related costs, even if the costs are not budgeted or not eligible in the CoC Program. Leverage may be used to support any activity within the project provided by the recipient or subrecipient.</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> <li>● Proposal indicates the applicant has experience utilizing other funding sources to ensure efficient program operations</li> <li>● Proposal indicates the applicant has sufficient understanding to avoid duplication of services to participants</li> <li>● Proposal indicates the applicant has not historically blended multiple permanent housing resource to a participant simultaneously and has access to non-dedicated resources as a source for leverage</li> </ul>	
<p style="text-align: center;"><b>3. Organization and Management Structure</b></p> <p>Describe the basic organization and management structure of the applicant and subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system.</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> <li>● Proposal includes clear evidence that the project applicant and/or its subrecipient(s) have the organizational and management structure to implement the project with clear roles and responsibilities of staff</li> <li>● Proposal includes evidence of internal an experience coordination with other community homelessness response system partners</li> <li>● Appliance identifies growth areas and is seeking technical assistance and training</li> <li>● Applicant identifies current financial recordkeeping practices in accordance with best practices and community norms</li> </ul>	<p>5 points: Exceeds Criteria 3 points: Meets Criteria 0 points: Does not Meet Criteria</p>
<p style="text-align: center;"><b>4.a. and b. Unresolved Monitoring and/or Audit Findings</b></p> <p>Are there any unresolved monitoring or audit findings for any HUD grants (including ESG) operated by the applicant or potential subrecipients?</p> <p>Criteria to Consider:</p> <p><b>PASS</b> – Clearly meets expectations shown by having no unresolved monitoring or audit findings</p> <p><b><u>Applicant has unresolved monitoring or audit finding</u></b></p> <p><b>PASS W/ FINDINGS</b> – Adequately meets expectations based on narrative</p> <p><b>FAIL</b> – Does not meet criteria with unresolved findings that have not been addressed and result in risk of losing other funding sources.</p>	<p><b><u>PASS</u></b> <b><u>PASS W/ FINDINGS</u></b> <b><u>FAIL</u></b></p>

**New Project Application Project Description  
(PH – PSH, PH- RRH, or Joint TH-RRH)**

**Part 3: Project Information**

3A PROJECT DETAILS	Unscored
3B DESCRIPTION	
<p align="center"><b>1. Narrative</b></p> <p align="center">Clarity and Consistency of the narrative.</p> <p>Provides a detailed description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), how the CoC Program funding will be used, and the reason CoC Program funding is required. Additionally, if the project will implement any service participation requirements or requirements that go beyond what is typically included in a lease agreement, describe what those requirements are and how they will be implemented. The information project applicants provide in this narrative must not conflict with information provided in other parts of the project application.</p> <p><b>Note:</b> HUD recommends using more general data (e.g., this project will serve 10 persons <i>over the term of the grant</i>) rather than using specific dates (e.g., in FY 2020 this project will serve 10 persons) to reduce the need to change project descriptions for annual renewals.</p> <p><b>Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>● Description matches other details in project application. <ul style="list-style-type: none"> <li>○ Budget</li> <li>○ Supportive Service Chart</li> <li>○ Project Type</li> </ul> </li> <li>● Rationale for funding and service design explain program strengths</li> <li>● Clear explanation of all activities with specific details. Narrative corroborates with the other components of the application</li> <li>● The response utilizes current community data (i.e. PIT Count, system performance measures, etc.) to clearly address the rationale for how the project will address current needs and gaps</li> </ul>	<p><b>10 Points</b> – Exceeds Criteria</p> <p><b>5 Points</b> – Meets criteria</p> <p><b>0 Points</b>– Does not Meet Criteria</p>
<p align="center"><b>2. Project Milestones</b></p> <p>Did the project adequately describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.</p> <p>Chart (see pg. 19, 41, or 61 of the FY 2021 CoC Program New Project Detailed Application Instructions) should clearly demonstrate how full capacity will be achieved over the term requested in this application. Must be able to begin assistance within 12 months of conditional award.</p>	<p><b>5 points</b> – Exceeds Criteria</p> <p><b>3 points</b> – Meets Criteria</p> <p><b>0 points</b> – Unclear or responses indicate the project will not be able to meet statutory requirements for executing grant agreement.</p>

<p>If requesting capital costs (i.e., acquisition, rehabilitation, or new construction), describe the proposed development activities with responsibilities of the applicant, and subrecipients if included, to develop and maintain the property using CoC Program funds.</p> <p><b>Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>● Chart is completed and shows ability to begin assistance within 12 months of conditional award.</li> <li>● Time frames are realistic throughout chart.</li> <li>● Chart is consistent with other material and information presented throughout the application.</li> </ul>	
<p style="text-align: center;"><b>3. Specific Subpopulation Focus</b></p> <p>If a specific population was selected, are the selected populations consistent with other information presented in the application?</p>	<b>Not Scored</b>
<p style="text-align: center;"><b>4. Coordinated Entry</b></p> <p>Will the project participate in the CoC Coordinated Entry Process?</p> <p><b>Passing Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>● Yes was selected to indicate that the project will use the local Coordinated Entry process.</li> </ul> <p><b>Fail Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Agency will not participate in Coordinated Entry and narrative does not provide a reasonable response which includes using a comparable CE system for Victim Service Providers approved by the CoC.</li> </ol>	<p><b>PASS – Yes</b></p> <p><b>PASS W/ FINDINGS –</b> Did not participate, but provides description that is exempt through HUD requirements.</p> <p><b>FAIL – No</b></p>
<b>5. Housing First</b>	
<p style="text-align: center;"><b>5a. Quickly move into Permanent Housing</b></p> <p>Did the applicant select items that indicate the project will be housing first and emphasis the importance of quickly moving participants into permanent housing?</p> <ul style="list-style-type: none"> <li>● Will the project be Housing First? All boxes in Q5B and 5c must be checked except NA to be housing first</li> </ul> <p>If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property?</p>	<p><b>PASS – Yes</b></p> <p><b>FAIL – No</b></p>
<p style="text-align: center;"><b>5b. Screen Out/Low Barrier</b></p> <ul style="list-style-type: none"> <li>● Housing First: Will the project ensure that participants are not screened out based on the following items?</li> </ul>	<p><b>PASS – Yes</b></p> <p><b>FAIL – No</b></p>

<p style="text-align: center;"><b>5c. Termination Reasons</b></p> <p>Will the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.</p>	<p><b>PASS – Yes</b></p> <p><b>FAIL – No</b></p>
<p style="text-align: center;"><b>5d. Follow Housing First Approach</b></p> <p>No action required. This question automatically populates based on the responses to questions 5a, 5b, and 5c.</p> <p><b>Yes</b>, is populated if you selected “Yes” for question 5a and checked all boxes or checked “None of the above” for questions 5b and 5c. This confirms the project will operate following a Housing First approach.</p> <p><b>No</b>, is populated if you selected “No” to question 5a or did not check all boxes or checked “None of the above” for questions 5b or 5c. This confirms the project will not operate following a Housing First approach.</p> <p><b><i>Any project application with “Yes” for question 5d commits to and must operate following Housing First during its FY 2021 grant term.</i></b></p>	<p><b>PASS – Yes</b></p> <p><b>FAIL – No</b></p>
<p><b>Questions 6 - END</b></p>	<p><b>Not Scored</b></p>
<p><b>Part 4: Housing and Services Service Design</b></p>	
<p style="text-align: center;"><b>1. Housing Preservation Efforts (Maintain Permanent Housing)</b></p> <p>Narrative must clearly describe how participants will be assisted to obtain and remain in permanent housing.</p> <p><b>Criteria to consider:</b></p> <ul style="list-style-type: none"> <li>● acknowledge the needs of the target population include plans to address those needs through current and proposed case management activities and the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc.</li> <li>● Good strategies should be specifically tailored—as related to this application—for individuals, older adults, youth, families, etc. Example:</li> <li>● A project specializing in serving young parents might provide a specific service array including parenting classes, education programming and other child care services.</li> <li>● If program participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable.</li> <li>● Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative.</li> <li>● Housing stability services through specialized case management or landlord engagement.</li> </ul>	<p><b>10 point— Exceeds Criteria</b></p> <p><b>5 point— Meets Criteria</b></p> <p><b>0 points – Does not meet expectations</b></p>

<p><b>2. Mainstream Health/Social Services/Employment Programs</b>  Applicant must describe what specific plan the project has to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible for.</p> <p><b>Criteria to consider:</b></p> <ul style="list-style-type: none"> <li>● Demonstrates a clear plan to help program participants obtain income through employment, self-employment, or non-employment income</li> <li>● Plan clearly takes into account and addresses the needs of the target population,</li> <li>● Narrative describes how service delivery directly leads to program participant employment; how service delivery leads directly to program participants accessing SSI, SSDI, or other mainstream services; and how the requested funds contribute to program participants becoming more independent.</li> </ul>	<p><b>10 point</b>– Exceeds Criteria</p> <p><b>5 point</b>– Meets Criteria</p> <p><b>0 points</b>– Does not meet expectations</p>
<p><b>3. Supportive Service Chart</b></p> <p>Supportive service chart matches the program design in relation to which services are offered within the agency, the sub-recipient, partner agency, and/or non-partner agency.</p> <p>Criteria to Consider:</p> <ol style="list-style-type: none"> <li>1. The services indicated are consistent with the balance of the application (project narrative, etc.)</li> </ol> <p>Criteria to not Consider:</p> <p>This scoring element is not considering the adequacy or appropriateness of the services provided</p>	<p><b>PASS</b> – Yes</p> <p><b>FAIL</b> – No</p>
<p><b>4. Transportation Assistance</b>  Will you provide transportation assistance to clients to attend mainstream benefit appointments, employment training or job?</p>	<p><b>PASS</b> – Yes</p> <p><b>FAIL</b> – No</p>
<p><b>5. Ensure mainstream benefits are received</b>  Provide regular follow ups with participants to ensure mainstream benefits are received and reviewed</p>	<p><b>PASS</b> – Yes</p> <p><b>FAIL</b> – No</p>
<p><b>6. Access to SSI/SSDI</b>  Project participants have access to SSI/SSDI technical assistance</p>	<p><b>PASS</b> – Yes</p> <p><b>FAIL</b> – No</p>
<p><b>6a. Staff completed training</b></p>	<p><b>Not Scored</b></p>

The person providing the technical assistance has received SOAR training in the last 24 months	
<b>4B: Housing Type and Location</b>	
Must be Completed but will not be scored	
<b>Part 5: Project Participants</b>	
Must be Completed but will not be scored	
<b>New Project Application Project Description (SSO – CE) Part 3. Project Information</b>	
<b>3A. Project Detail</b>	<b>Unscored Section</b>
<b>3B. Description</b>	
<p style="text-align: center;"><b>1. Narrative</b></p> <p>Provide a description that addresses the entire scope of the proposed project.</p> <p><b>Criteria to Consider</b></p> <ul style="list-style-type: none"> <li>• Provide a detailed description of the scope of the project including the project plan for addressing coordinated entry needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used. The information in this description must align with the information entered in other sections of this application.</li> <li>• Does the applicant discuss how the project will address current Coordinated Entry issues or faults?</li> <li>• Does the applicant discuss how the project will increase access to the Coordinated Entry system?</li> <li>• What supports with the project provide to participants as they wait for connection to a project?</li> <li>• How will the project incorporate a trauma informed and victim-centered approach to support participants? <ul style="list-style-type: none"> <li>○ <i>Trauma-informed:</i> Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on reassuring the survivor's feelings of safety, choice, and control.</li> <li>○ Victim-centered: Placing priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in</li> </ul> </li> </ul>	<p><b>10 Points</b> – Exceeds Criteria</p> <p><b>5 Points</b> – Meets criteria</p> <p><b>0 Points</b>– Does not Meet Criteria</p>



<p>making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.</p>	
<p style="text-align: center;"><b>2. Project Milestone</b></p> <p>For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur.</p> <p><b>Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>• Chart is completed and shows ability to begin assistance within 12 months of conditional award.</li> <li>• Time frames are realistic throughout chart.</li> <li>• Chart is consistent with other material and information presented throughout the application.</li> </ul>	<p><b>5 points</b> – Exceeds Criteria</p> <p><b>3 points</b> – Meets Criteria</p> <p><b>0 points</b> – Unclear or responses indicate the project will not be able to meet statutory requirements for executing grant agreement.</p>
<p style="text-align: center;"><b>3. Specific Subpopulation Focus</b></p> <p>If a specific population was selected, are the selected populations consistent with other information presented in the application?</p>	<p><b>Not Scored</b></p>
<p><b>4. Coordinated Entry Projects Only</b></p>	
<p>4a. Will the coordinated entry process cover the CoC's entire geographic area?</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> <li>• Full coverage of the CoC's entire geographic area is an expectation of the Coordinated Entry System</li> </ul>	<p><b>If Yes – 5 Points</b> <b>If No – 0 Points</b></p>
<p>4b. Will the coordinated entry process be affirmatively marketed and easily accessible by individuals and families seeking assistance?</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> <li>• A compliant Coordinated Entry System must be affirmatively marketed and easily accessible by individuals and families seeking assistance.</li> </ul>	<p><b>If Yes – 5 Points</b> <b>If No – 0 Points</b></p>
<p>4c. Describe the advertisement strategy for the coordinated entry process and how it is designed to reach those with the highest barriers to accessing assistance.</p> <p>Criteria to Consider:</p>	<p><b>10 point</b>– Exceeds Criteria</p> <p><b>5 point</b>– Meets Criteria</p> <p><b>0 points</b> – Does not meet expectations</p>

<ul style="list-style-type: none"> <li>• Does the applicant describe how the Coordinated Entry Project will use an advertisement strategy that will ensure coordinated entry will be accessible to individuals and families with the highest barriers to accessing assistance including persons with disabilities, and persons with limited English proficiency (see 24 CFR 578.93(c)).</li> <li>• Does the applicant describe strategies to inform community members of the Coordinated Entry process, foster communication with persons experiencing homelessness and referral agencies to improve the CE quality and performance.</li> <li>• Does the applicant describe how the project will support households with limited phone and/or internet access?</li> <li>• Does the applicant describe how the project will advertise to and connect with households which may be avoiding services due to efforts to criminalize homelessness in Austin/ Travis County?</li> <li>• Does the applicant describe a strategy to specifically engage populations over represented in the community of those experiencing homelessness with the Coordinated Entry process?</li> </ul>	
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**New Project Application Project Description  
(HMIS)  
Part 3. Project Information**

3A. Project Detail	<b>Unscored Section</b>
3B. Description	
<p style="text-align: center;"><b>1. Project Narrative</b></p> <p>Provide a description that addresses the entire scope of the proposed project.</p> <p>Criteria to Consider</p> <ul style="list-style-type: none"> <li>• Provide a detailed description of the scope of the project including the community needs, the design and implementation of the HMIS system, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used.</li> </ul>	<p><b>10 Points</b> – Exceeds Criteria</p> <p><b>5 Points</b> – Meets criteria</p> <p><b>0 Points</b>– Does not Meet Criteria</p>
<p style="text-align: center;"><b>2. Project Milestone</b></p> <p>For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur.</p> <p><b>Criteria to Consider:</b></p> <ul style="list-style-type: none"> <li>• Chart is completed and shows ability to begin assistance within 12 months of conditional award.</li> </ul>	<p><b>5 points</b> – Exceeds Criteria</p> <p><b>3 points</b> – Meets Criteria</p> <p><b>0 points</b> – Unclear or responses indicate the project will not be able to meet statutory requirements for executing grant agreement.</p>

<ul style="list-style-type: none"> <li>• Time frames are realistic throughout chart.</li> <li>• Chart is consistent with other material and information presented throughout the application.</li> </ul>	
<b>3C. Project Expansion Information</b>	
<p><b>2. Will this expansion project increase HMIS functionality?</b></p> <p><b>Criteria to Consider</b></p> <ul style="list-style-type: none"> <li>• Funds utilized by the HMIS project must be used to expand the effectiveness or capacity of the HMIS system.</li> </ul>	<p><b>5 Points</b> – if Yes  <b>0 Points</b> – If No</p>
<p>2a. Describe the increased HMIS functionality. Required. If “Yes” was selected for question 2, enter a description that addresses how funds from this new project will increase the functionality of the current dedicated HMIS project (e.g., adding bandwidth to the current HMIS system, need for additional licenses, additional training).</p> <p><b>Criteria to Consider</b></p> <ul style="list-style-type: none"> <li>• Does the applicant describe how this expansion will enable the HMIS project to provide: <ul style="list-style-type: none"> <li>○ Greater services to support the CoC?</li> <li>○ Equitable access to HMIS participation?</li> <li>○ Greater depth of HMIS system functioning or reporting?</li> <li>○ Streamline staff training and timely project start up?</li> <li>○ Process and policy changes based on increased user feedback?</li> <li>○ Increased technical assistance and collaboration with comparable databases utilized by victim service providers?</li> <li>○ Increase community training and adopt increased robust information system security systems &amp; protocols, protection of confidential and sensitive client data, and compliance with HIPAA and other relevant federal, state, and local information &amp; privacy laws.</li> </ul> </li> </ul>	<p><b>15 points</b> – Exceeds Criteria  <b>10 points</b> – Meets Criteria  <b>5 Points</b> – Sufficiently meets criteria with some concerns  <b>0 Points</b> – Does not meet expectations</p>
<b>Screen 6J Summary Budget (All Component Types)</b>	
<p style="text-align: center;"><b>Budget Summary</b></p> <p>The budget is reasonable in regards to the work proposed.</p> <p><b>All budget items listed are eligible under the CoC Interim Rule</b></p> <p><b>Criteria to Consider</b></p> <ul style="list-style-type: none"> <li>• budget clearly outlines cost projections that are needed for the project type and outcomes</li> </ul>	<p><b>10</b> – Exceeds Criteria  <b>6</b> – Meets Criteria  <b>3</b> – Sufficiently meets Criteria with Some Concerns  <b>0</b> – Does not meet criteria</p>

<ul style="list-style-type: none"> <li>• The budget is easy to understand and provides sufficient detail for clarity about how funds will be used and when expenses will be incurred</li> <li>• The budget is completely reasonable to the work proposed.</li> <li>• The numbers accurately reflect the priorities of the project.</li> </ul>	
<p style="text-align: center;"><b>Match</b></p> <p>Program meets funding requirements for Match.</p> <p>Attachments: Match Agreement Letter</p> <p>Criteria Match equals 25 percent of the total grant request - excluding leasing costs. Attachments are updated and consistent with documenting match commitments needed for competition.</p> <p>Criteria for not meeting standards Match amount is less than 25%</p> <p>FYI – (All costs paid for with matching funds must be for activities that are eligible under the CoC Program, even if the recipient is not receiving CoC Program grant funds for that activity. All grant funds must be matched with an amount no less than 25% of the awarded grant amount (excluding the amount awarded to the leasing budget line item) with cash or in-kind resources. Match resources may be from public (not statutorily prohibited by the funding agency from being used as a match) or private resources.)</p>	<p><b>PASS</b> – Meets all criteria</p> <p><b>PASS W/ FINDINGS</b> – Provides description of cause and or there is some concern that the project is not eligible for HUD funding.</p> <p><b>FAIL</b> – Information provided CONFIRMS that project is not eligible for HUD funding</p>