



Minutes

Committee: HUD COC and ESG Committee

Date: 7/22/20

Duration: 9:30 – 11:00

Meeting Place:

<https://us02web.zoom.us/j/85240986101>

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

CoC and ESG Members							
A	Allison Jackson	P	Erin Whelan	A	Melinda Cantu	A	Rachel Maxwell
P	Caitlin Bond	A	Greg McCormack	A	Michelle Myles	P	Rachel Pound
P	Caitlin Bayer	P	Hosie Washington	A	Mike Stocks	A	Rhie Azzam Morris
A	Christa Noland	P	Jason Phillips	A	Miranda Spiro	P	Rick Rivera
A	Christina Montes	A	Jim Currier	A	Naomi Tejero	A	Robyn Schoen
A	Darcy Rendon	P	Kali Holyfield	A	Natasha Shoemake	A	Sam Verde
A	Delia DeLeon	P	Kate Bennett	P	Neil Hackett	A	Sylvia Garrett
P	Dylan Shubitz	P	Kathy Ridings	A	Netanya Jamieson	P	Victoria Perez
A	Emily Edgerly	A	Lorena Martinez	A	Quen Jones		
A	Erin Goodison	A	Mamadou Balde	A	Rachel Connors		
ECHO Staff							
A	Kate Moore	A	Laura Evanoff	P	Mason Turpin	A	Sarah Duzinski
A	Norman Harris	P	Axton Nichols	P	Whitney Bright	P	Claire Burrus
P	Andrew Willard	P	Brandi Davis	P	Chris Murray	P	Katelyn Underbrink

AGENDA		DISCUSSION	ACTION ITEMS
I. Welcome	K Holyfield	<ul style="list-style-type: none"> Action item: approve June 2020 meeting minutes 	June minutes approved
II. CoC Business	K Holyfield	<p>Membership Council updates</p> <ul style="list-style-type: none"> Short presentation from ECHO Board representative on ongoing efforts to diversify the ECHO Board Representatives for Austin Youth Collective expressed interest in evaluating and suggesting changes to the CoC NOFA competition Independent Review Team scorecard. <ul style="list-style-type: none"> AYC will meet with ECHO Data team to further this process CE Prioritization approved by MC <ul style="list-style-type: none"> Additional evaluation elements will be added to the Coordinated Entry assessment to try to increase racial equity in housing prioritizations HMIS Emergency Operations Policy approved 	N/A

AGENDA	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ Updated policy addressed needs of community workers to use their personal computers to access HMIS in light of many people working remotely due to COVID-19 ● ECHO designated as HMIS and CoC Lead 	
III. CoC Lead Agency Updates	<p>A Willard</p> <p>FY20 NOFA</p> <ul style="list-style-type: none"> ● Still waiting on information from HUD on how the FY20 CoC NOFA competition will be administered <ul style="list-style-type: none"> ○ So far, no guidance has been issued by HUD ○ In a normal year, the CoC NOFA competition would be in full swing by this point ○ The only way the CoC NOFA competition could be canceled is via Congressional action <ul style="list-style-type: none"> ▪ 2 bills currently going through Congress address the CoC NOFA competition, but nothing has been passed yet <p>C Burrus</p> <p>CoC Performance Scorecards</p> <ul style="list-style-type: none"> ● Q2 Performance Scorecards due on 7/31/20 <ul style="list-style-type: none"> ○ Q2 Scorecards are the same as previous Scorecards. No changes have been implemented yet ● Scorecard Updates Timeline <ul style="list-style-type: none"> ○ Prior to the COVID-19 pandemic, changes to the Performance Scorecards were going to be rolled out via a pilot program where programs would opt in to testing the proposed Scorecard changes (without affecting their actual Scorecard score) <ul style="list-style-type: none"> ▪ Pilot was put on hold to allow service providers to focus on COVID-19 response efforts ○ Further updates to the Scorecard revision process will be presented at August CoC & ESG Committee meeting <ul style="list-style-type: none"> ▪ Send questions or concerns to scorecards@austinecho.org ▪ Comments will be collected through August to be discussed at the September CoC & ESG Committee meeting ● Timeliness Policy Update <ul style="list-style-type: none"> ○ Policy outlines the steps program workers can take to document and correct entries in HMIS that occur outside the required timeframe <ul style="list-style-type: none"> ▪ Providers must submit of Service Point IDs to ECHO HMIS department when data corrections occur outside the 5-day timeframe. 	<ul style="list-style-type: none"> ● Action Item: Timeliness Policy amended to state that if the policy is approved at the August 2020 MC meeting, the new standards will only apply to data entered after 10/1/2020 (beginning of Q4)

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	<ul style="list-style-type: none"> ▪ Providers must include a short narrative identifying the incorrect data object, the original entry date, and the date of the correction ▪ Providers must run an Audit Report and include screenshots supporting the correction ○ While these steps may require additional effort, this process can act as an incentive to make more timely data corrections ○ Proposed policy will be presented at the August Membership Council meeting for approval ○ <i>Questions and comments from CoC & ESG Committee</i> <ul style="list-style-type: none"> ▪ <i>How often these types of data corrections are required</i> <ul style="list-style-type: none"> • <i>The purpose of this policy is to standardize the process of submitting late corrections</i> • <i>Occurrences of late data corrections are not spread equally among all CoC providers</i> ▪ <i>Concerns expressed by committee about the potential for a large volume of needed corrections, e.g. due to a client incorrectly reporting their income, and the workload that would entail</i> ▪ <i>How can legitimate changes in information (e.g. income changes) be differentiated from data corrections?</i> ▪ <i>Concerns about service providers potentially being reluctant to change information that was originally entered by another person/agency</i> ▪ <i>Would proposed data entry standard changes would affect corrections made within 5 days?</i> <ul style="list-style-type: none"> • <i>No</i> ▪ <i>Concerns that the proposed timeline for implementing the Timeliness Policy (approve Policy at Aug MC meeting, policy in effect for Q3 Performance Scorecard submissions) would mean that a month's worth of data entered prior to the policy being approved (i.e. data entered in July) would still be subject to the policy approved in August.</i> <ul style="list-style-type: none"> • Action Item: Timeliness Policy amended to state that if the policy is approved at the August MC meeting, the new standards will only apply to data entered after 10/1/20 (beginning of Q4) 	
IV. City of Austin ESG	N Hackett City of Austin ESG <ul style="list-style-type: none"> • Action Plan 	N/A

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	A Nichols	<ul style="list-style-type: none"> • Action Item: request for HMIS workgroup to present the results of their training survey at the August CoC & ESG Committee meeting <p>PIT Count Workgroup</p> <ul style="list-style-type: none"> • Still waiting on guidance from HUD on how to proceed with the 2021 PIT Count during a pandemic • Pandemic may necessitate changes to count methodology like moving away from a full-coverage/census model to sample-location-based approach • Conducting outreach to other CoCs to determine how they are approaching the 2021 PIT Count 	
VII. Other Business		<ul style="list-style-type: none"> • None 	
VIII. Wrap Up/Next Steps	K Holyfield	<ul style="list-style-type: none"> • HMIS training survey results • New Timeliness Policy Approval Request • HMIS Assessment for Waivers video • Prep for Scorecard meeting in August. 	

Next Meeting: Wednesday, August 26th, 9:30AM – 11:00AM; virtual meeting, details TBD