



Minutes

Committee: Membership Council

Date: 2/3/2020

Duration: 1:00 – 3:00

Meeting Place: ECHO 300
E. Highland Mall Blvd

Presiding:

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

Membership Council Members							
P	Dr. Virginia Brown	A	Esther Johnson	A	Kelly White	A	Steven James Potter
P	Christy Moffett	P	Greg McCormack	P	Andrew Miller	A	Gretchen Nelson
A	Alex Zapata	A	Jason Bryant	A	Laura Ward	P	Vella Karman
P	Ann Teich	P	Jessie Metcalf	P	Lisa Garcia	A	Yvonne Camarena
A	Catherina Conte	A	Dawn Perkins	P	Lyric Wardlow		
P	Donna Ware	P	Kathleen Casey	P	Peggy Davis Braun		
		A	Kathleen Ridings	A	Steve Brothers		
Committee Chairs							
P	Chris Laguna	P	Dylan Shubitz	A	Kali Holyfield	P	Susan McDowell
P	Erin Whelan						
Advisors							
	Awais Azhar	P	Bill Brice	P	Sarah Cook		
	Adelita Winchester	P	Paul Caudero	A	Thomas Visco		
ECHO (CoC Lead)							
P	Matt Mollica	P	Kate Moore	A	Preston Petty	A	Axton Nichols
P	Laura Evanoff	P	Sarah Duzinski	P	Melissa Wheeler	P	Larisa Corder
P	Claire Burrus	P	Mason Turpin	P	Whitney Bright		

AGENDA			DISCUSSION	ACTION ITEMS
I. Welcome & Approval of Minutes	Dr Brown	1:00-1:10	Review and Approve January 2020 Minutes <ul style="list-style-type: none"> Action item: Review and approve January 2020 minutes 	<ul style="list-style-type: none"> Jan 2020 minutes approved (no changes required).

AGENDA		DISCUSSION		ACTION
II. Discussion of Governance Changes for 2020	Kate Moore	1:00 – 1:25	Membership Council – Committee Updates <ul style="list-style-type: none"> • Conflict of Interest Form <ul style="list-style-type: none"> ○ If you are a voting member (check with Laura or Kate if unsure), you must sign and submit a Conflict of Interest form. • Governance Consultant Update <ul style="list-style-type: none"> ○ MC decided last fall to create a committee to work on governance issues. ○ Committee decided to release an RFP. ○ Committee scored applications and requested additional information about budget break down from the top candidate. 	All MC board members must complete Conflict of Interest form for 2020 and return to ECHO staff (Kate Moore, Laura Evanoff, or Axton Nichols).
III. PIT Count	Melissa Wheeler	1:20 – 1:40	Point in Time Count Updates <ul style="list-style-type: none"> • Melissa Wheeler provided a presentation (2020 Point-in-Time Count Austin/Travis County) • Hiperion allowed ECHO to pilot online survey for the PIT Count. • Bill Brice – many volunteers on team had a difficult time using the observation field. What will be done about the missing details resulting from the observation field • MW – did not click “add new” button which resulted in missing information. • MW – observation data. Not a reason to throw out the data. It still has a timestamp and location. Observations are more than half of the data we use. There probably isn’t too much more information that would be added regardless. <ul style="list-style-type: none"> ○ Will have to edit the app so that all questions are on one page. ○ Worked with Hyperion and was able to collect all the data. • PIT Count is a part of the COC requirements for HUD CoC funding. • Is it going to be in a geo-format <ul style="list-style-type: none"> ○ Info would need to be de-identified. Right now, you can scroll over the info and see the survey results. • Rhie – part of the agreement of the survey was that none of the data would be accessible or released which is a concern for people who may be fearful of misuse of data. <ul style="list-style-type: none"> ○ MW – in years past, we haven’t released anything. Will need to think about how we release info. We would never release info about geo-location. ○ Rhie – not want encampments located 	

AGENDA		DISCUSSION	ACTION
		<ul style="list-style-type: none"> MW – interested and will give information about how many people are in each district and will release that information which is aggregate data. There are no locations attached to. Housing Inventory Count – HMIS is responsible to submit this data to HUD annually which will be due in April. Sent out a survey to the Team Leads and Volunteer to collect feedback and what improvements to make - encourage others to continue submitting volunteer Lyric Suggestion: How can we do a more engaged collaborative conversation for 2021? <ul style="list-style-type: none"> Think about how to release more information in advance. Can City Council make it a holiday Encourage people to join the PIT Count Workgroup Virginia - Are there any practice or policies about how we guard this information? 	Encourage volunteers to submit feedback by completing the Team Lead or General Volunteer survey they received via email from ECHO.
IV. Continuum of Care Business	<p>Kate Moore</p> <p>Claire Burrus Mason Turpin</p>	<p>1:40-2:06</p> <p>FY 19 NOFA Update</p> <ul style="list-style-type: none"> Kate Moore discussed updated awards released by HUD from the FY19 NOFA. Projects that receive rental assistance were given an increase due to annual increased in FMR> SAFE was awarded the DV bonus that will be combined into the FY18 DV bonus project. Have not heard back about Tier 2 rankings being awarded. There are 3 projects: LifeWorks HOY RRH program, and Family Eldercare had 2 projects Bump in CoC Planning grant due to YHPD and DV bonus projects. Lyric - Was there a request for more funding? It seems like HMIS is not funded based on the need. <ul style="list-style-type: none"> ECHO would need to request and submit an application for funding during the competition. Matt Mollica – we could collect data from other communities to see how our community compares to others with funding HMIS through CoC dollars. We need to look at our ability to manipulate our funding. Example, FMR – increases in funding are based on FMR. The more rental assistance we have in the Continuum, the higher jump. We can create budget amendments – to shift money. Bill Brice – what opportunities are still pending. 	

AGENDA			DISCUSSION	ACTION
			<ul style="list-style-type: none"> ○ Kate Moore – have 10 million confirmed. We still have 700,000 pending that we may or may not get from HUD. ○ Last year we got 6.8 which means that we have jumped over 3 million dollars from last year. ● Virginia – meeting for judicial health – discussed diversion and exit for those who are exiting jails or mental health institutions or hospitals. What does discharge look like for our community. ● VB: Suggestion to think about where the gaps are in these subsets and how to flip a few beds. AS a way to expand what we are doing and where the funding sources are where we can be flexible and fill gaps. <p>2019 Q2 Scorecard Summary & 2019 Q3 Scorecard Summary</p> <ul style="list-style-type: none"> ● Unable to provide complete presentation due to running past scheduled time and other agenda items being prioritized for discussion. ● Kate Moore provided a quick overview. <ul style="list-style-type: none"> ○ Past 2019 Quarter Summary presentations to Membership Council are behind schedule. Scorecard Summary is presented after every quarter. ● During 2019 Quarter 2 and Quarter 3, all projects scored above a 60 and no projects were requested to be on a Performance Improvement Plan (PIP) ● New ECHO staff (Mason and Claire) are working on revising and making updates to the CoC Performance Scorecards. ● Performance Scorecard Summary documents will be added to the March 2020 Membership Council meeting. 	Carry over Performance Scorecard Summary presentations as an agenda item for the March 2020 Membership Council meeting.
V. Consumer Advocates	Rhie Morris	2:06 – 2:40	<p>Engaging People with Lived Experience of Homelessness</p> <ul style="list-style-type: none"> ● Ask how many people with lived experience sit on board. For the people with lived experience – are they currently experience or housed. What is their experience? <ul style="list-style-type: none"> ○ Kathleen – they give input at a policy level. They are a separate larger group. From a research perspective – there have been notions about how we run focus groups. They have created their structure based on feedback received from people. ● Christy Moffett – how do we organize with the people who fund us so that we can be flexible with the money we receive so that we can use it on activities that are impactful (like feedback from those with lived experience). 	

AGENDA	DISCUSSION	ACTION	
		<ul style="list-style-type: none"> • Christy M: Sounds like there is a request of this body and how it is including people with lived experience in the governing body activities. • Erin W – the purpose of this is to start the conversation about how to be intention of providing participation in the work and how to implement a better structure and platform for people with lived experience to provide their expertise. • Suggestion to provide MC with specific asks and suggestions of what actions we can do and move forward. • KM – wanting to have a dialogue on how to engage this expertise. There are some specific asks that ECHO is going to Rhie to bring to MC in the future. • Lyric – there are agencies that we want to engage and offer expertise and know that they can ask for expertise and resource for services. 	
VI. Coalition Updates	Peggie Davis Braun	2:40- ECHO Board <ul style="list-style-type: none"> • Peggie provided an update on items discussed during the most recent ECHO board meeting. • Board was provided a presentation from Kate Moore on the governance planning updates and planning. Board is very interested in the process and several board members are involved and attending meetings. <ul style="list-style-type: none"> ○ By April – should have a product from the work about governance and board. There are a lot of changes within ECHO (hotel acquisition). • COA – final extension to complete review process should be done by the 2/18/2020. ECHO held a session about the Roadway Inn for feedback. The board is interested in their role in fundraising for this. • City manager’s office continues to meet to discuss how more hotels can be purchased. • Mark Littlefield provided a report to the board. Homelessness is the city councils number 1 issue. Mare shared that the city council is very motivated on how to help acquire more hotels for the purpose of increasing housing opportunities and ending homelessness. • Ann comments: <ul style="list-style-type: none"> ○ Has anyone interviewed people with lived experience about hotels? ○ Matt Mollica has spoken with people experiencing homelessness. ○ Preston went to AHAC to speak with those members. ○ MM> different types of funding will dictate the type of housing that will be created. The funding streams are complicated and trying to figure out the planning around the different types of 	

AGENDA	DISCUSSION		ACTION
	<p>Erin Whelan</p> <p>Dylan Shubitz</p> <p>Susan McDowell</p> <p>Preston Petty</p>	<p>budgets. ECHO is fundraising for the supportive service dollars that will go with the housing projects.</p> <ul style="list-style-type: none"> • Vella - Roadway inn using CDBG <ul style="list-style-type: none"> ○ Other types of funding – housing trust fund bonds – there have been certain definitions about what type (whether it’s revenue generating). <p>CoC & ESG Committee</p> <ul style="list-style-type: none"> • Amendment Request Policy • Erin Whelan presented the Amendment Request Policy for review and approval from Membership Council. • Policy will alleviate the challenges that projects have faced from submitting both minor and permanent changes to the grant. The policy requires them to complete forms and send to ECHO for a stamp of approval which will streamline the way changes are submitted and requested from the field office. <p>Action Item: Review & Approve CoC Amendment Request Policy</p> <p>Local Policy & Practice Committee</p> <ul style="list-style-type: none"> • No updates to report on. <p>Youth Homelessness Demonstration Project Leadership Advisory Council</p> <ul style="list-style-type: none"> • No reporting due to time. <p>Equity Task Group</p> <ul style="list-style-type: none"> • No reporting due to time <p>Other Updates</p> <ul style="list-style-type: none"> • No reporting due to time. 	<p>Amendment Request Policy approved by consensus</p>
<p>Adjournment</p>		<p>Next Meeting: March 2, 2020 1:00PM – 3:00PM; ECHO Training Room, 300 E. Highland Mall Blvd</p>	